

## Carbon Reduction Plan

December 2024

Supplier name: Health Innovation West of England

Health Innovation West of England, part of the Royal United Hospital in Bath, is committed to the NHS Net Zero targets set out at <https://www.england.nhs.uk/greenernhs/a-net-zero-nhs/>

The Health Innovation West of England is also committed to mitigating the impacts of climate change through our work with NHS organisations and innovators. Where possible, we make efforts to conserve energy and reduce waste in our offices and events, as well as supporting our staff to make sustainable choices.

Whilst offsetting carbon is a key step in mitigating the impacts of emissions, it is not a substitute for reducing carbon emissions. At present, our focus is on reaching Net Zero through carbon reduction rather than offset.

### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

#### Baseline Year: 2023/24

Scope 1.	The Health Innovation West of England does not have any significant Scope 1 energy usage or emissions.
Scope 2	Estimated energy usage based on a combination of electricity usage in one office plus calculation of working from home energy usage.
Scope 3.	<ul style="list-style-type: none"> <li>- Estimated business travel.</li> <li>- Waste generated in operations.</li> <li>- No significant downstream transportation and distribution energy usage or emissions.</li> <li>- Upstream transformation and distribution. Data not collected.</li> <li>- Employee commuting. Data not collected.</li> </ul>

### Baseline assessment of carbon footprint

	2023/24	kg CO2e p.a.
Scope 1	None	0
Scope 2	Energy and water usage at FutureSpace	Not currently recorded
Scope 3	Home working	13.91
	Commuting	45,075.18

	2023/24	kg CO2e p.a.
	Business travel (train)	1,108.02
	Business travel (car)	Not currently recorded. Action to record for 2025/26 financial year.
	Business travel (air)	0
	Overnight accommodation	760.40
	Carbon waste and resources associated with procurement and disposal	Not currently recorded
Other	Academy Events	396.21
	Other Events	To be calculated

## Carbon reduction projects

### 1. Conserving resources and reduction of waste.

We have consolidated our offices from two sites onto one site at FutureSpace on the University of West of England Campus. The UWE Campus have a range of [sustainable practices](#) already embedded into the campus including transport and travel, carbon, energy and water management, a circular economy, fairtrade sustainable food, and biodiversity and ecology. UWE coffee shops offer a discount for reusable cup usage.

In the FutureSpace office the smaller meeting rooms have monitor sensor lighting. We have reduced printed material for events by sending event information electronically or making available via QR code. Where printing is needed this is done through MFD (multi-function devices) or the reprographics room at FutureSpace.

Over the next year we aim to continue to use recycled products where possible, for example using stickers to repurpose merchandise (e.g. notebooks) branded for other projects, encouraging staff to minimise the use of single-use plastics, and requesting suppliers not to use single-use plastics where possible. This will include considering where products are manufactured and shipped from and how they will be [disposed of](#) at end of usage. We will also explore how we can minimise our [organisational digital footprint](#) and identify actions to improve in this area as part of the project to transition to SharePoint. Supporting activities have included using a shuttle bus for our annual conference to encourage public transport attendance.

### 2. Supporting sustainable choices

Agile working arrangements are in place so that staff can work remotely when business does not require them to be in the office. In the sample period for estimating our baseline, 85% of staff time was spent working from home.

Our initial estimate on commuting carbon impact showed that 25% of journeys (measured as distance travelled) are already made using greener methods of travel. Over the next year we are encouraging staff to understand their own carbon footprint in relation to commuting and business travel, and explore options to use public transport, cycling or walking where possible. This will include gathering data on business travel by car which is not currently collected.

We have made no business flights for the last two years, and all rail travel has been domestic UK travel. Business travel (train and overnight accommodation) is booked via Corporate Travel Management and reported on annually.

Over the next year we anticipate that staff time working in the office will increase, as well as an increased demand from our members for face-to-face events, and so to support this we will ensure that event venues are accessible by public transport, seek to understand the sustainable and social value credentials of venues/ suppliers, and offer vegetarian/ plant-based options as default for staff lunches and work events (meat available on request to reduce wastage). Information on the Bristol and Bath clean air zones is included in the joining instructions for venues in these two areas.

We will seek to understand over the next year the social value of our procurement decisions, aiming to understand how much of our non-pay and contractor expenditure is invested into the local economy. We do not currently have a process to assess the carbon impact of a supplier through our procurement processes, however as an NHS-hosted organisation, suppliers will be working towards the [Net Zero supplier roadmap](#) and we are providing signposting to innovators working with us through the pipeline process to advise them of this.

As an organisation we commit to completing an [Evergreen supplier assessment](#) and aiming for at least level 1 in 2025/26.

### **Declaration and sign off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by Health Innovation West of England's Leadership Team on 4 December 2024 and will be reviewed annually.

Signed on behalf of the Supplier:



Natasha Swinscoe  
Chief Executive Officer  
14<sup>th</sup> January 2025

Notes:

1. <https://ghgprotocol.org/corporate-standard>
2. <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>
3. <https://ghgprotocol.org/standards/scope-3-standard>